



## **Vacancy Announcement**

**Title:** F & B Server

**Reports To:** F&B Supervisor

**Location:** Yreka, CA

**Salary:** \$16.50 - \$18.00 per hour, (DOE)

**Classification:** Full – Time / Part - Time, Regular, Non-Exempt, Entry Level

**Summary:** Responsible for providing alcoholic and non-alcoholic beverage and food service to all guests in an efficient, courteous and professional manner displaying a high standard of guest service in all aspects of Food and Beverage areas.

### **Application Deadline: *Open Until Filled***

Applications are available at all Tribal Offices or on the Internet at [www.rainrockcasino.com](http://www.rainrockcasino.com), just click on the tab for Rain Rock Casino. The Karuk Tribe's **(TERO) Preference and Drug & Alcohol Policy** apply. If selected applicants must successfully pass a drug screening test and be willing to submit to a criminal background check.

Job descriptions are available online at: [www.rainrockcasino.com](http://www.rainrockcasino.com) or by contacting the Human Resource Department, Telephone (530) 777-RAIN, Address: 777 Casino Way, Yreka, CA 96097, Email: [Human-resources@rainrockcasino.com](mailto:Human-resources@rainrockcasino.com)



## **Position Description**

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**Reports to:** F & B Supervisor

**Location:** Yreka, CA

**Salary:** \$16.50 - \$18.00 per hour, (DOE)

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### **Summary:**

Responsible for providing alcoholic and non-alcoholic beverage and food service to all guests in an efficient, courteous and professional manner displaying a high standard of guest service in all aspects of Food and Beverage areas.

### **Responsibilities:**

1. Responsible for all Food and Beverage items and services in all F&B spaces to include but not limited to the Bar, Restaurant, and gaming floor.
2. Responsible for the cleanliness, upkeep and rotation of all Food and Beverage items in all F&B spaces to include but not limited to the Bar, Restaurant, and gaming floor.
3. Responsible for prompt, efficient and courteous beverage and food service to guests in accordance with company policies, procedures and standards.
4. Perform necessary tasks to service the guest, i.e.; taking and filling all food and beverage orders and assist in maintaining all gaming and F&B areas are in a clean and neat manner.
5. Monitor guest needs on a continual basis ensuring all requests will be promptly fulfilled.
6. Maintain assigned areas for cleanliness.
7. Assist other team members with department maintenance (side work, opening/closing duties) as necessary.
8. Comply with all gaming regulations regarding alcohol sales and service.
9. Follow all of Rain Rock Casino's departmental safety policies and procedures.
10. Answers the phone and keeps an accurate transfer list of department phone extensions.
11. Promote and maintain a team environment always.
12. Provide information and explain Players Club benefits, property amenities & marketing programs to our guests.
13. Communicate effectively both orally and in writing.

14. Shall be polite and maintain a priority system in accepting other position related job duties as assigned.
15. Possess full knowledge of all food and beverage offerings.
16. Must maintain departmental hygiene habits.
17. Maintain appearance standards as outlined in departmental and RRC policies and procedures.
18. Learn and focus on the standards of Service.
19. Review any changes to menu and/or specials.
20. Greet and seats guests.
21. Bus tables as necessary.
22. Independent cashier.
23. Prepare and/or delivers guest's beverage order.
24. Promptly deliver guest's food and beverage order ensuring quality and accuracy.
25. Attend to guest during their entire dining experience.
26. Complete all required side work.
27. May be required to be responsible to work with till and turn in balance.

### **WORKING CONDITIONS & ENVIRONMENT**

1. The noise level in the work environment is usually loud.
2. Must be available to work in a smoke-filled environment.
3. Must be able to work all shifts, weekends, and holidays.
4. Must be able to lift and/or move up to 60 pounds.

### **Requirements:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge and skills or abilities required.

1. Must be at least 21 years of age
2. High School diploma or GED (required).
3. Must possess and maintain a current Food Handlers card.
4. Must possess and maintain a current RBS certificate from ABC.
5. Apply common sense understanding to carry out simple one or two step instructions.
6. Fine dining guest relations history preferred.
7. Must possess reasonable ability to communicate in English.
8. Highly self-motivated and directed.
9. Good verbal and written communications skills.
10. Keen attention to detail.
11. Proven analytical, evaluative, and problem-solving abilities.
12. Ability to effectively prioritize and execute tasks in a high-pressure environment.
13. Extensive experience working in a team-oriented, collaborative environment.
14. Must possess and maintain a valid state driver's license and be insurable by the RRC's insurance carrier.
15. Willing to travel and participate in training as recommended or required.
16. Must have a Tribal Gaming License (or the ability to obtain and maintain a license) as a requirement for this position.
17. Must have employment eligibility in the U.S.

- 18. Must adhere to confidentiality policy.
- 19. Must successfully pass a drug screening test and criminal background check. Indian preference will be observed in the hiring process.

**Veteran’s Preference:** It shall be the policy of the Karuk Tribe and Rain Rock Casino to provide preference in hiring to qualified applicants claiming Veteran’s Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

**ACKNOWLEDGEMENT**

I hereby acknowledge that I have read and reviewed this Job Description with my Team Leader. I also acknowledge that I have full and complete understanding of this Job Description and agree to the above noted Duties, Responsibilities, Requirements and Conditions.

Team Member Name	Signature	Date
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Team Leader Name	Signature	Date
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**Council Approved:** *(date)*  
 Original to HR  
 Copy to Team Member  
 Copy to Team Leader